

2018 NJBTEA EDUCATOR-OF-THE-YEAR AWARD CALL FOR NOMINATIONS

The purpose of the NJBTEA Educator-of-the-Year Award is to recognize outstanding contributions to the field of business education through leadership, teaching, service, publication, and research.

Type of Award

A plaque will be presented to the recipient.

Nomination/Eligibility for the Award

Any NJBTEA member may nominate any eligible NJBTEA member for the award. A nominee must be an active member of NJBTEA and employed in the field of business education as a teacher and/or supervisor on the elementary, middle, high school, post-secondary, or collegiate level in New Jersey. The nominator should be thoroughly acquainted with the qualifications of the nominee.

Qualifications for Consideration (listed in alphabetical order, not in order of importance)

1. ***Civic/Cultural Activities***—The nominee participates in civic/cultural activities that enhance the individual's status as an educator.
2. ***Classroom Performance***—The nominee demonstrates a high degree of teaching competence.
3. ***Demonstrated Leadership***—The nominee holds or has held leadership roles in school, the community, and/or professional organizations.
4. ***Personal Qualities***—The nominee possesses qualities of integrity, honesty, open-mindedness, innovation, and creativity.
5. ***Professional Contributions***—The nominee shows willingness to participate in experimental programs and to share ideas and thoughts through publications, speaking, and formal and informal research.
6. ***Professional Growth***—The nominee attends or participates in conventions, workshops, and/or advanced study.
7. ***Other Contributions to Business Education.***

Method of Nomination

1. The nomination must be keyed and submitted on the official NJBTEA Educator-of-the-Year Award nomination form that may be obtained by: (a) see form below; or (b) e-mailing Robert Carson at rcarson@burltwpsch.org; or (c) downloading the form from the NJBTEA website at www.njbtea.org.
2. A nomination must be submitted on the official form to be considered.
3. The nomination must be received by the awards committee by April 15, 2018.

Selection Committee

The selection committee will be chaired by the Immediate Past President (or designated appointee) and comprised of selected NJBTEA Nominating Committee members.

Continuation of Award

If qualified, the recipient of the award will automatically be nominated for the NBEA Educator-of-the-Year Awards.

**NJBTEA 2018 EDUCATOR-OF-THE-YEAR AWARD
NOMINATION FORM**

ELIGIBILITY

The nominee must be an *active* member of NJBTEA and employed in the field of business education as a teacher and/or supervisor on the elementary, middle, high school, post-secondary, or collegiate level in New Jersey. The nominee's contributions may have been made over an extended period of time, but the major impact must have occurred within five years prior to the nomination.

NOMINATION GUIDELINES *(Please read carefully.)*

1. Any NJBTEA member may nominate any eligible NJBTEA member for the Award. The nominator should be thoroughly acquainted with the qualifications of the nominee. The nomination form must be returned to: NJBTEA 2018 Educator-of-the-Year Award Chairperson, 610 Fountain Avenue, Burlington, NJ 08016. You may email the document to: rcarson@burltwpsch.org
2. The nomination must be on this NJBTEA nomination form and signed by the nominator. Once the NJBTEA nomination form has been received, the nominee will be notified and requested to submit responses to the award packet. *(see criteria #3 thru #5 below)*
3. The nominee shall submit the completed award packet including: (a) the biographical data of the nominee and (b) responses to each of the six criteria listed on page one. The biographical data and the responses must not exceed one page each, one side only, on 8 ½" x 11" paper. Each criterion statement must be keyed at the top of a separate sheet of paper before beginning the response. A 10-point or larger font is required.
4. A maximum of five supporting letters, each limited to one side of one piece of 8 ½" x 11" paper or letterhead, should be included in the award packet. One letter should be from an administrator. A 10-point or larger font is required. Please note that letters longer than one page will result in disqualification of the nominee.
5. No additional pages or material should be included in the award packet other than letters as stated in #4 above.
6. The completed awards packet (biographical data, responses, and supporting letters) must be received by the awards committee by April 15, 2018.

FAILURE TO FOLLOW ANY OF THE NOMINATION GUIDELINES WILL
RESULT IN DISQUALIFICATION OF THE NOMINEE.

Full Name of Nominee _____

Home Address of Nominee _____

School of Nominee _____

School Address _____

Present Position _____ E-mail Address _____

School Telephone _____ Home Telephone _____

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Name of Nominator _____ Signature _____

Address of Nominator _____

Present Position _____ E-Mail Address _____

School Telephone _____ Home Telephone _____